



DIR-3 KYC Just Became Triennial

The Director KYC Rule Changed. But 30 June 2026 Still Catches You.

MCA G.S.R. 943(E) dated 31 December 2025, in force 31 March 2026 | Rule 12A, Companies (Appointment and Qualification of Directors) Rules, 2014

#DIR3KYC

#MCA

#DIRECTORKYC

#CORPORATECOMPLIANCE

#RULE12A

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What Actually Changed: Annual to Triennial

For years, every DIN holder filed DIR-3 KYC every single year by 30 September, or the DIN was deactivated with a Rs 5,000 reactivation fee. That annual ritual is over.

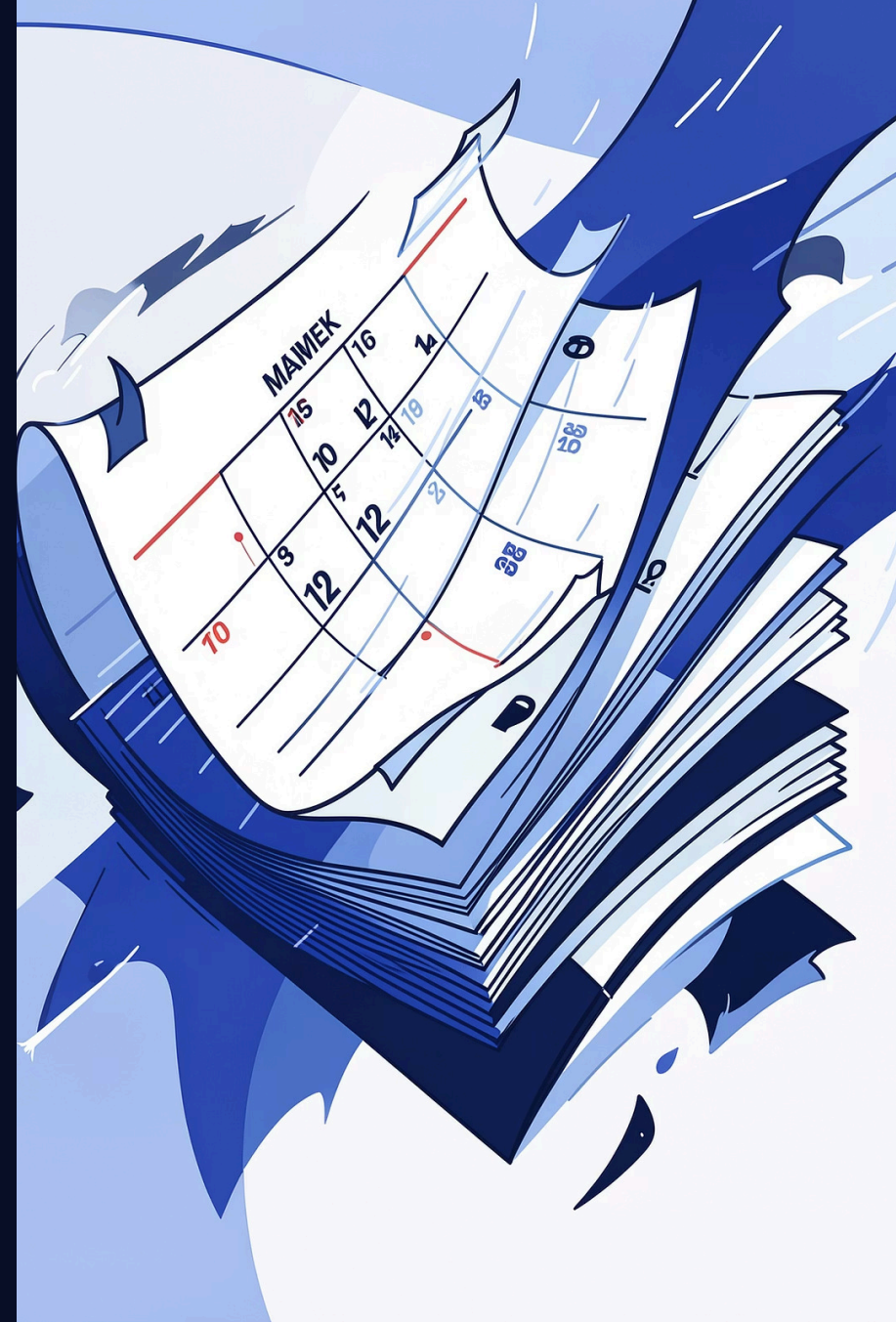
The Companies (Appointment and Qualification of Directors) Amendment Rules, 2025, notified via G.S.R. 943(E) dated 31 December 2025 and effective 31 March 2026, rewrote Rule 12A.

Two Structural Shifts

- **Frequency:** from every year to once every third consecutive financial year
- **Cut-off date:** moved from 30 September to 30 June

Form Consolidation

The two old forms – DIR-3 KYC e-form and DIR-3 KYC-Web – are now **merged into a single Form DIR-3 KYC-Web** (Intimation of Changes or Reactivation of DIN).



The Rule 12A Mechanics

The amended Rule 12A, in substance: every individual holding a DIN as on 31 March of a financial year shall submit Form DIR-3 KYC-Web on or before 30 June of the immediately following every third consecutive financial year.

① Plain language: KYC is now a **once-in-three-years intimation**, anchored to your last completed KYC.

Notification

G.S.R. 943(E), dated 31 December 2025

Effective Date

31 March 2026

Governing Rule

Rule 12A of the 2014 Directors Rules

Next Due for Most Directors

30 June 2028



Who Must Still File by 30 June 2026

Triennial does not mean nobody files in 2026. The population just narrowed. Use this test.



First-Time KYC

DIN allotted on or before 31 March 2026 and you have **NEVER** filed DIR-3 KYC. File by 30 June 2026.



Changed Contact or Address

Mobile, email, or residential address changed since last KYC. File within **30 days** (event-based).



Triennial Cycle Due in 2026

Your last completed KYC falls due this cycle. File by **30 June 2026**.



DIN Already Deactivated

File to reactivate immediately – with the **Rs 5,000 fee**. Do not delay further.

✔ Filed in September 2025 with details unchanged? **NOT due now**. Your next filing is the 2028 window.

The 30-Day Event-Based Trap

This is the part most directors miss under the new regime. The triennial cycle is the routine path. But the amended rule layers a **SECOND trigger** on top of it.

⚠ A change in your personal mobile number, email address, or residential address starts a **30-day clock**. You must file Form DIR-3 KYC-Web within 30 days of the change, with the prescribed fee under the Companies (Registration Offices and Fees) Rules, 2014.

→ You Do NOT Wait for the Three-Year Date

A director who moves house, switches phones, or updates a primary email cannot sit on it.

→ Missing the 30-Day Window

Carries the same deactivation risk as missing the periodic triennial date. There is no grace period.

→ Bake It Into Your Process

Any change of mobile, email, or address must automatically trigger a DIR-3 KYC-Web filing review.

The Cost of Missing the Date

The consequence is mechanical and immediate. The system marks the DIN: **Deactivated due to non-filing of DIR-3 KYC.**

What a Deactivated DIN Blocks

You cannot sign or authenticate **ANY MCA filing.**

It can stall the company's own **annual filings, charge registrations, and event-based forms.**

You cannot be **appointed to a new board** until the DIN is restored.

Reactivation Cost

₹5,000

Late Fee Per DIN

No waiver in the ordinary course. Filing on time is free; filing late costs Rs 5,000 per DIN plus the operational freeze.

⊗ File Form DIR-3 KYC-Web with the Rs 5,000 late fee to reactivate. There is no waiver in the ordinary course.

What This Means for You



Founders and Directors

Every co-founder holding a DIN is exposed. A deactivated DIN on one founder can **freeze the company's filings**. Confirm each director's KYC status now, not in late June.



CAs and Company Secretaries

The inbox question this month is "did the rules change, can I skip it?" The honest answer is nuanced: **most clients moved to 2028**, but first-timers and anyone with a contact change still file by 30 June 2026.

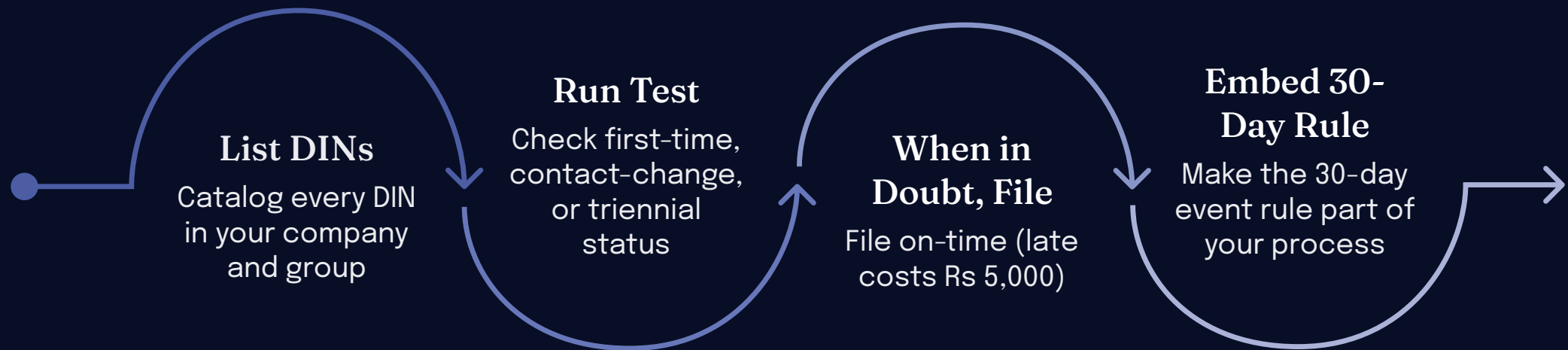


MSMEs and Group Structures

Directors sitting on multiple boards must track each DIN. **One deactivation can ripple across every entity** that director signs for.



Your Action Plan Before 30 June 2026



Follow these four steps to ensure no DIN in your company or group is caught off-guard by the 30 June 2026 deadline.

30 June 2026

Deadline for first-timers, contact-change filers, and triennial-due directors

30 Days

Clock starts on any change of mobile, email, or residential address

2028

Next triennial cycle for most directors who filed in 2025

📄 Need help reviewing your board's DIN and KYC status? **Talk to an Expert.** CA Adityavikram Banka, Founder, A S Banka Advisors Private Limited.